

# THE MÜTTER MUSEUM

*of The College of Physicians of Philadelphia*

## ***2017 Volunteers***

### **Complete Validation of Location Object Codes**

The Mütter Museum is seeking a student intern and/or volunteer to help correct and verify collection object location codes for a specific museum storage area that are incorrect. The scope of work will be to validate and synchronize the collection object identification code with its current physical location in the museum's collections database. The candidate will be required to edit the database with the correct location code where there are mismatches.

Duration 6-8 weeks (2 days a week); *Estimated Time*

Education, Experience and Skills needed:

- High School or College with an interest in museum studies or retiree
- Organizational
- Clerical
- Filing/cataloging
- Computer MS productivity tools, Internet and data entry

## **To Apply**

Prospective volunteers and interns must fill out the [Volunteer Form](#) in full and email the completed form to [volunteer@collegeofphysicians.org](mailto:volunteer@collegeofphysicians.org).



**The College of Physicians of Philadelphia**  
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